

SMA School Board Minutes

Monday January 11, 2010

7:00 pm

SMA Library

Present: Bobi White, Fr. Marc, Gerry Gajewski, Bryan Saylor, Ted Anglace, Art Feith, Jeff Pollock, Maureen Staples, Cathy Berube, Suzanne Kelliher, Marty Dumont, Luz Bay

Meeting called to order.

Opening prayer

Open Session: None

Review of minutes. Noted spelling changes. Minutes to be forwarded for posting.

Motion to accept minutes from November made by Marty Dumont, seconded by Ted Anglace, so moved

Review Agenda - no changes

Administrator's Report - Monthly meeting established between Fr. Marc and Bobi White. Beginning dialogue to include the relationship between the parish and the school. Catholic Schools Week to begin the week of January 30/31. CSW talk schedule distributed to school board members for them to sign up.

Principal's Report - We have lost 3 students, 2 have moved and 1 needed special services. We have received 1 new enrollment with 1 possible next week. We have found someone to shovel at \$130 per storm and storage for a snowblower has been located. Fr. Jason Jalbert will be visiting the school to discuss vocations with the 5th-8th graders. Next week the weekly priest visits will begin. The time slot is 9:30-10:30 with a 1/2 hr per class.

A flyer was distributed detailing the Catholic Schools Week schedule of events.

Catholic Teacher Magazine has selected St Mary Academy as one of the top 12 Innovators in Education under the category of Innovations in Community Service. The Awards Banquet and formal announcement will be held in April

Discussion: Regarding attendance to the conference and awards banquet. Marty moved to use available funds to send Fr. Marc and Bobi White to conference. Jeff Pollock seconded, so moved. Marty amended the motion to add Meaghan Puglisi. Jeff Pollock seconded the motion, motion was accepted.

Committee Report

Finances – Budget process to begin. Members of the committee are: Bobi White, Gerry Gajewski, Ted Anglace and Marty Dumont. The mix of committee members are more non-parents than parents.

Current financial position is good. One of the few schools that is solvent Bryan Saylor added to Finance Committee.

Discussion: Fr. Marc posed the question: Are we in good enough shape to make our increases without increasing tuition? According to Gerry Gajewski, in order to access those funds, we would need to ask the diocese. Who controls the money?

Facilities – Art Feith - New facilities committee: Art Feith, Jeff Pollock, Steve Hall, Jeff Gauthier, Bob Adams and Brendan O'Sullivan. On Friday, Feb 26th a complete facilities audit will be conducted. The last one was done in 2000, they need to be done each year. Prep sheets have been sent to teachers detailing their rooms. They will rate the room and its components on a scale of 1 to 5. 1 meaning broken/unusable, 5 meaning new/excellent. Once the audit is complete problem areas will fall into 1 of 3 categories: requiring immediate attention, next year, 3-5 years. Findings will be used to develop a long range plan and maintenance budget. The audit will also help to assign a dollar amount to what needs to be repaired.

Payment for projects will be a negotiation between parish and school. No project should become a financial hardship for either organization.

Upcoming - 50 year sprinkle head inspection, possible asbestos abatement, and the Light Tech proposal (we may only do the gym at this time. Light Tech partners with PSNH, we would pay 50% which would come to \$22,000.)

Development and Marketing – Concentrating on CSW. Auction will be held on March 20th.

Athletics – Currently there is no formal committee. We have some parents interested in raising money to help support SMA athletics

Cultural Enrichment - \$400 was raised from the Christmas Kids store. The movie night was well attended. All monies will go to support cultural enrichment activities at SMA.

New Business: Bobi White researched some Home to School Association constitutions. Currently many events take place without her knowledge. No structure + no oversight = no control. Possible HSA constitution was presented to the board. Fr. Marc suggested that an announcement be made that we are starting a HSA that will be run through the board until the end of the year when election of officers can take place. Bobi White feels that this is a key element in moving the school forward. Board to review HSA constitution.

Old Business - The constitution update is in process. More formal presentation of constitution and revisions will be made at the February meeting.

Closing prayer. Meeting was adjourned.

Next Meeting: Monday, February 15th
7:00 pm
SMA Library